



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, September 28, 2015 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, September 28, 2015 at 12:06pm with a quorum present.

Dr. Hickman, Dr. Lakritz and Mr. Wyatt were present. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen. Miss Snell and Dr. Fiorentino were absent.

Approve August 24, 2015 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the August 24, 2015, Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$347,843.39

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$347,843.39. Motion passed unanimously.

Approve Personnel

a. Appointing Denny Tan to Sanitarian II Effective 9/29/2015

Dr. Lakritz moved and Mr. Wyatt seconded a motion to appoint Denny Tan to Sanitarian II effective September 29, 2015. This is a lateral move and Mr. Tan's pay will remain the same. Motion passed unanimously.

b. Medical Leave for Kim Campbell for up to 12 Weeks

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve medical leave for Kim Campbell for up to 12 weeks. Motion passed unanimously.

c. Revised Position Descriptions for APC Monitoring and Inspections Technician and APC Monitoring and Inspections Supervisor

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the revised position descriptions for APC Monitoring and Inspections Technician and APC Monitoring and Inspections Supervisor. Motion passed unanimously.

d. Change in Position Classification Schedules

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the change in the position classification schedules. Motion passed unanimously.

e. Approve Job Description for Advanced Nurse Practitioner - PT

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the job description for Advanced Nurse Practitioner part-time. Motion passed unanimously.

Approve Resolutions

a. 2015-27: Authorizing Various Contracts for Community Partnerships for Stark County Thrive

CCHD would like to partner with Stark County Thrive to implement the downstream and upstream interventions Safe Sleep and Centering Pregnancy Model of Prenatal Care. Mr. Wyatt moved and Dr. Lakritz seconded a motion to authorize various contracts for Community Partnerships for Stark

County Thrive for a period of September 1, 2015 to December 31, 2017. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for September 2015 Hearings

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the hearings held on September 28, 2015. Motion passed unanimously.

2016 General Fund Budget, Draft Review

Leigh Page went over the proposed 2016 budget. There is an overall decrease of the general budget of two percent. Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the 2016 general fund budget, draft review. Motion passed unanimously.

Approve the FY2016 HIV Prevention Grant Application Passed through the Ohio Department of Health with a Grant Period of 1/1/2016 to 12/31/2016 and an Award Amount of \$300,439.00 (Initial Budget)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the file year 2016 HIV prevention grant application passed through the Ohio Department of Health with a grant period of January 1, 2016 to December 31, 2016 and an award amount of \$300,439.00 (initial budget) along with the following sub-grantees:

- a. Planned Parenthood of Northeast Ohio at an Amount not to Exceed \$20,945.00 for the Period of 1/1/2016 to 12/31/2016
- b. Alliance City Health Department at an Amount not to Exceed \$10,000.00 for the Period of 1/1/2016 to 12/31/2016
- c. Mahoning County Health Department at an Amount not to Exceed \$74,258.00 for the Period of 1/1/2016 to 12/31/2016
- d. Sandy Guist at an Amount not to Exceed \$450.00 for the Period of 1/1/2016 to 12/31/2016
- e. ARC of Ohio at an Amount not to Exceed \$15,525.00 for the Period of 1/1/2016 to 12/31/2016
- f. New Philadelphia City Health Department at an Amount not to Exceed \$20,025.00 for the Period of 1/1/2016 to 12/31/2016

Approve the Grant Application and Initial Budget for the 2016 Immunization Action Plan Grant Awarded by the Ohio Department of Health in the Amount of \$96,085.00 (Grant Period Runs from 1/1/2016 to 12/31/2016)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the grant application and initial budget for the 2016 Immunization Action Plan grant awarded by the Ohio Department of Health in the amount of \$96,085.00 with a grant period of January 1, 2016 to December 31, 2016 along with the following sub-grantees:

- a. Alliance City Health Department in the Amount of \$11,772.00
- b. Stark County Health Department in the Amount of \$20,928.00

Approve the FY2016 STD Control Grant Application Passed through the Ohio Department of Health with a Grant Period of 1/1/2016 to 12/31/2016 and an Award Amount of \$30,197.00 (Initial Budget)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the file year 2016 STD control grant application passed through the Ohio Department of Health with a grant period of January 1, 2106 to December 31, 2016 and an award amount of \$30,197.00 (initial budget) along with the following sub-grantee:

- a. Mahoning County Health Department at an Amount not to Exceed \$6,984.76 for the Period of 1/1/2016 to 12/31/2016

Approve Initial Application and Budget for the March of Dimes Ohio Chapter Grant Program in Hopes of Receiving Funding for the Stark County Thrive Centering Pregnancy Care Coordination Program in the Amount of \$35,000.00 for the Period of 01/01/2016 to 12/31/2016

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the initial application and budget for the March of Dimes Ohio Chapter grant program in hopes of receiving funding for the Stark County Thrive Center Pregnancy Care Coordination program for \$35,000.00 for the period of January 1, 2016 to December 31, 2016. Motion passed unanimously.

Approve the Contract Renewal and Amendment to the FFY2014-2015 Ohio EPA Air Pollution Control Agreement to revise FFY2015 funding to reflect final amounts. The contract now includes a total funding amount to \$1,699,653 (\$856,461 for FFY2014 12-month and \$843,192 for FFY2015 12-month), which includes \$40,000 per year (\$80,000 total) of local monies. This reflects a nominal overall funding increase of 0.06% (\$471) for FFY2015 (no change for FFY2014) from the latest contract amount in June 2015.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the contract renewal and amendment to the FFY2014-2015 Ohio EPA Air Pollution Control agreement to revise FFY2015 funding to reflect final amounts. The contract now includes a total funding amount to \$1,699,653 (\$856,461 for FFY2014 12-month and \$843,192 for FFY2015 12-month), which includes \$40,000 per year (\$80,000 total) of local monies. This reflects a nominal overall funding increase of 0.06% (\$471) for FFY2015 (no change for FFY2014) from the latest contract amount in June 2015. Motion passed unanimously.

Approve the Ohio EPA Air Pollution Control contract for the 21-month FFY2016-2017 (10/01/2015-06/30/2017) period in the amount of \$1,534,809 (\$835,853 for FFY2016 12-month and \$698,956 for FFY2017 9-month), which includes \$40,000 per year (\$80,000 total) of local monies. This reflects an overall funding decrease of 0.87% (\$7,339) compared to final FFY2015 values.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the Ohio EPA Air Pollution Control contract for the 21-month FFY2016-2017 (10/01/2015-06/30/2017) period in the amount of \$1,534,809 (\$835,853 for FFY2016 12-month and \$698,956 for FFY2017 9-month), which includes \$40,000 per year (\$80,000 total) of local monies. This reflects an overall funding decrease of 0.87% (\$7,339) compared to final FFY2015 values. Motion passed unanimously.

Approve Out of District Travel

- a. Gus Dria, Staff Sanitarian III, for Travel from 10/12/2015 to 10/14/2015, NEOEHA Fall Education Conference in Painesville, Ohio at a Cost not to Exceed 304.30 (1001)
- b. Linda Morckel, APC Monitoring and Inspections Technician, for Travel from 10/26/2015 to 10/28/2015, Thermo Scientific Instrument Training in Indianapolis, Indiana at a Cost not to Exceed \$373.25 (2331)
- c. Jaclyn Hupp, APC Monitoring and Inspections Technician, for Travel from 10/26/2015 to 10/28/2015, Thermo Scientific Instrument Training in Indianapolis, Indiana at a Cost not to Exceed \$373.25 (2331)
- d. Patty McConnell, Staff Sanitarian II, OEHO Fall Education Conference, for Travel from 10/12/2015 to 10/14/2015 in Painesville, Ohio at a Cost not to Exceed \$304.30 (1001)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing to report.
- b. Nursing/WIC – This year the Health Department will not be administering flu shots to City employees. The City hired a company to do this.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – Amanda Archer received the 2013 infant mortality numbers and they were significantly lower numbers than the previous year.
- e. Environmental Health – Nothing else to report.
- f. Air Pollution Control – Nothing else to report.
- g. Vital Statistics – Effective October 15, 2015, Senate Bill #61 will prohibit health departments from disclosing a social security number on a certified death records if the individual is not entitled to it.
- h. Fiscal – Nothing else to report.
- i. Health Commissioner – The Board still has two hours of required to complete by the end of the year.
- j. Accreditation Team – Nothing to report.

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the above division reports. Motion passed unanimously.

Dr. Lakritz left at this time (1:15 PM).

Other Business

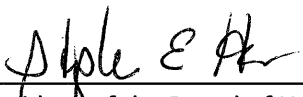
The first annual Infant Mortality Stroll takes places on Wednesday, September 30, 2015 at 5:00pm at the McKinley Park.

Announcement of Next Meeting: Monday, October 26, 2015 at 12:00pm

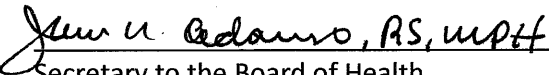
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, October 26, 2015 at 12:00pm.

Adjourn

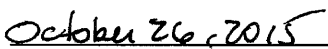
The meeting adjourned at 1:17pm.



President of the Board of Health



Secretary to the Board of Health



Date of Approval